

**LONDON BOROUGH OF ENFIELD
FORWARD PLAN OF KEY DECISION LIST NO. 82
FOR THE PERIOD 1 DECEMBER 2008 TO 31 MARCH 2009**



Please note key decisions nos. **2756 – 2784** – those decisions that have been added since the publication of the last Forward Plan.

Decisions that are now to be made on an alternative date to that shown on the last Forward Plan are marked with an asterisk (*).

If you have any queries on this Forward Plan please contact Stephen Addison on Tel. No. 020 8379 4097 or at e-mail address Stephen.Addison@enfield.gov.uk.

Explanatory Notes

A 'key decision' within the Constitution of the London Borough of Enfield is defined as a proposal:

1. which involves expenditure/savings of £250,000 or above – this includes proposals phased over more than one year and match/grant aided funding, with a total of £250,000 or above; or
2. which has a significant impact on the local community in one or more wards.

The list will be updated regularly and published on a monthly basis. Copies of the Plan can be inspected at the Civic Centre and public libraries and are available on the Council's Website at www.enfield.gov.uk

Copies of agendas, minutes and reports are available on request in Braille, large print, audio tape or in other languages, please email democracy@enfield.gov.uk for further information.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
* KD 2062 Approval to accept tenders submitted for the collaborative working for painting and repairs.	Cabinet Member for Housing & Community Safety	Not before 1st Dec 2008	Part 2 (para 3)	All Wards	Residents – FECA and resident representatives were part of the working group and interview and quality assessment process [Jan 2005 – Dec 2006]	peter.fiddeman@enfield.gov.uk	Repairs Centre Working Files
*KD 2202 Restructure of Community Housing Services – Homeless Persons, Housing Advice, Housing Assessments and Reception functions to create a homelessness prevention service.	Director of Health & Adult Social Care	Not before 1st Dec 2008	Part 1	All Wards		Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2237 Approval to scheme to be referred to as Elsing Estate Window Renewals. Approval to accept a tender in respect of one contract covering renewal of Windows & Roofs to properties on the Elsing Estate to address non-decency. Works to include window renewal, roof refurbishment/renewal and other works to the exterior of the properties.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>Turkey Street</p>	<p>Residents (tenants & leaseholders) – Meetings & open days, correspondence, information packs. Surveys of properties to be carried out by the Contractor prior to works commencing. Feedback & satisfaction surveys on completion of works. [Jan 06 to completion] Community Housing Partnership – Consultation at meetings & regularly updated [Oct 05 to completion] Resident Associations – Advised of proposed works & updated at meetings [Jan 06 to completion] District Housing Offices – Consulted & updated at regular meetings. Aid in consultation process. [Jan 06 to completion]</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>*KD 2562 Approval to accept a tender in respect of one contract covering renewal of Baker Street windows, roofs, external and internal repairs & redecorations, communal lighting upgrades and environmental works. The scheme to be referred to as Baker Street window renewal and external envelope works.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>Town</p>	<p>Tenants - consulted and approved through the Western District CHP. Estate wide consultation to be through Steering Group and residents reps in line with the 'Framework for Residents Participation in Major Works Projects. - May 2007 - To completion and defects liability period. Leaseholders - In addition to measures detailed for tenants, leaseholders to be consulted in line with statutory requirements. Initial Notice of Intention served Nov 2007. May 2007 - To completion and defects liability period. Estate Officers - Advised of dwellings proposed to receive Improvement and methodology behind the selection. Updates on progress proposed in accordance with planning of package of work. – Jan 2007 - To completion and defects liability period.</p>	<p>Housing Professional Services Tel: 020 8379 1511 elpida.andreou@enfield.gov.uk</p>	<p>Project Management Files Architectural Services</p>
<p>*KD 2583 To agree those issues necessary following the ALMO go live on the 1st April 2008.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Enfield Homes Shadow Board - Negotiations</p>	<p>Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2600 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Lincoln Road area to address non-decency.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>Bush Hill Park; Southbury ;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2601 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Third Avenue area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Third Avenue Area Decent Homes Scheme.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>Bush Hill Park; Haselbury ; Southbury ; ;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>KD 2602 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Turkey Street area to address non-decency. Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Turkey Street Area Decent Homes Scheme.</p>	<p>Cabinet Member for Housing & Community Safety</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>Chase; Turkey Street;</p>	<p>Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion</p>	<p>Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk</p>	<p>Project Management Files</p>

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<p>*KD 2603 Approval to accept a tender in respect of one contract covering both internal and external works to properties in the Brick Lane/ Stoneleigh Ave area to address non-decency.</p> <p>Works to include Window Renewal, Roof refurbishment/renewal and other works externally and Kitchen & Bathroom Modernisation and renewal of electrical and mechanical elements, where necessary, internally. The scheme to be referred to as Brick Lane/ Stoneleigh Ave Leaseholders Area Decent Homes Scheme.</p>	Cabinet Member for Housing & Community Safety	Not before 1st Dec 2008	Part 1	Chase; Ponders End; Town; Southbury ; Turkey Street;	Residents (tenants & leaseholders) – Meetings, open days. Consultation via correspondence, Information packs, surveys - Jan 08 to completion Community Housing Partnership - meetings and regularly updated - Oct 07 to completion Resident Associations - updated at meetings – Jan 08 to completion District Housing Office - consulted on the proposed works and updated at regular meetings on progress and programme. Aid in the consultation process – Jan 08 to completion	Project Manager, Housing Professional Services Tel: 020 8379 4281 kevin.connolly@enfield.gov.uk	Project Management Files
*KD 2625 Approval to secure nursing beds for Older People within Enfield	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Dec 2008	Part 2 para 8	Does Not Apply	LBE officers / staff & Current contractor – Meetings – 31/3/08 - Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Operational Delegated Authority Report 23 August 2007

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2626 Approval to explore alternative contracting solutions for the provision of specialist residential and nursing care for Older People within Enfield.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Dec 2008	Part 2 para 8	Does Not Apply	LBE officers / staff, Service users, carers & families, Current contractor & Enfield PCT – Meetings - 31/3/08 to Ongoing	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Delegated Authority Report 17 August 2007 Delegated Authority Report 10 August 2006
*KD 2650 Cabinet will be asked to approve the disposal and letting of Council owned Sites	Director of Finance & Corporate Resources	Not before 1st Dec 2008	Part 1	All Wards		Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	None.
*KD 2685 Award of Commission to consultant for preparation of tender documents for framework agreement to supply and install inclusive adaptations	Interim Director of Place Shaping & Enterprise	Not before 1st Dec 2008	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.

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*KD 2686 Award of Commission framework agreement to supply and install inclusive adaptations	Interim Director of Place Shaping & Enterprise	Not before 1st Dec 2008	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.
KD 2708 Approval to accept a tender that represent best value to the Council for Housing External Redecoration and Associated Repairs 2008-2010 Program Phase I	Cabinet Member for Housing & Community Safety	Not before 1st Dec 2008	Part 1	All Wards	Tenants on estate - Pretender meetings with FECA Post tender individual tenant and collective estate meetings, letters and satisfaction questionnaires - Sept 2008 - Oct 2009	Technical Services Co-Ordinator Tel: 020 8379 8222 chris.martin@enfield.gov.uk	Project Management Files
KD 2711 Enfield Homes Request to access outlined Housing Revenue Account balances	Cabinet Member for Housing & Community Safety	Not before 1st Dec 2008	Part 1	All Wards		Assistant Director - Housing Strategic Services darren.welsh@enfield.gov.uk	None.

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*KD 2714 To accept a tender for phase 2 of the lift modernisation programme (modernisation of six lifts at the Shires estate).	Cabinet Member for Housing & Community Safety	Not before 1st Dec 2008	Part 2 Para 3	Edmonton Green	Residents of the blocks - Residents, FECA – Newsletters, open meetings – Feb 07 to Ongoing	Housing Professional Services Tel: 020 8379 4324 tom.steggles@enfield.gov.uk	None.
*KD 2723 Award of contract for the provision of 2 overnight respite beds for adults with learning difficulties with challenging behaviours	Director of Health & Adult Social Care	Not before 1st Dec 2008	Part 2 Para 8	Does Not Apply		Commissioning Assistant Tel: 020 8379 8140 shuk.poon@enfield.gov.uk	None.
KD 2725 Approval of terms for the purchase of the former Enfield Arms site, Enfield Town"	Deputy Leader & Cabinet Member for Sustainable Communities & Employment & Place Shaping	Not before 1st Dec 2008	Part 1	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008

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*KD 2726 Accommodation for the Integrated Learning Difficulties Service	Cabinet Member for Adult Social Services	Not before 1st Dec 2008	Part 1	All Wards		Interim Head of Service, Learning Difficulties Tel: 020 8379 3309 niel.niehorster@enfield.gov.uk	None.
KD 2728 Release of funding from reserves to support, develop and implement the joint venture agreement	Cabinet Member for Finance & Resources	Not before 1st Dec 2008	Part 1	Bowes	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008
KD 2771 To write off miscellaneous debts considered irrecoverable by the Council.	Cabinet Member for Finance & Resources	Not before 1st Dec 2008	Part 1	Does Not Apply	N/A	Assistant Head of Finance Tel: 020 8379 4213 stan.barker@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2772 To accept the tender and award the contract for the supply of electricity for the half hourly monthly accounts.	Director of Finance & Corporate Resources	Not before 1st Dec 2008	Part 1	All Wards	Letter to go out to schools concerned.	Service Manager Tel: 020 8379 3020 chris.stockman@enfield.gov.uk,	None.
*KD 2773 To authorise the purchase of Adults and Children's social care packages, which are in excess of £250,000 in value that have been approved in accordance with the Council's scheme of delegation	Director of Health & Adult Social Care	Not before 1st Dec 2008	Part 1	All Wards	Finance and Legal Services consultation on implications. Social Work Teams – report consultation [Ongoing]	Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	Assorted Operational Delegated Authority reports issued for approval as and when required
KD 2774 Allocation of Department of Health Grants (Adult Social Services) 2007/08 - Access and Systems Capacity Grant, Reimbursement Grant, Mental Health Grant, etc.	Cabinet Member for Adult Social Services	Not before 1st Dec 2008	Part 1	All Wards	N/A	Commissioning Manager - Learning Difficulties - Adults linda.martin@enfield.gov.uk	Local Authority Social Services Letter LASSL(2006)1 : Adults' Personal Social Services: Specific Revenue and Capital Grant Allocations for 2007-08

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<p>*KD 2744 To agree to proceed with the setting up of a framework of training organisations who could be 'called off' by the Development and Training team during the time period (three plus one years)</p> <p>Development and Training, Health and Adult Social Care Department is setting up a framework of training organisations to deliver a high quality training programme for all staff in Health and Adult Social Care.</p> <p>The framework will ensure that: -</p> <ul style="list-style-type: none"> • Training services meet the Council's procurement procedures • We can call on approved quality trainers to deliver the programme for the next three years plus one year <p>A best value service for HASC staff will continue to be achieved</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement</p> <p>This group will then evaluate the full tender responses, shortlist and recommend organisations that will be invited to provide training under the framework agreement - June 08 to Dec 08</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>Waiver - interim arrangement used prior to set up of framework agreement</p> <p>Training plan 2008 / 9</p>

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KD 2745 To approve the selection of a preferred tender for works to refurbish and extend Bush Hill Park Library, Agricola Place EN1 1DW	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Dec 2008	Part 1	Bush Hill Park; Southbury ;	Local Residents - Series of consultation activities – Feb 07 to March 07 Local Residents - Suggestion cards – April 08 to Present Local Residents - Consultation activities for 7–14 year olds – 28 th May 08 Local Residents - Consultation activity for 14-18 year olds - 14 th July '08 & 29 th Sept '08 Local Residents - Consultation meeting for adults - 2 nd Sept. '08 Avenue Residents' Association - Agenda item – 28 th April 08 & 2 June 08 Ward Councillors - Head of Libraries & Museums & the Community Library Project Officer met with Cllr Bond & Loretta Walsh (Estates Manager) to update them on the project.Cllr Hall attended the Residents' Association AGM – 28 th May 08 & 2 nd June 08 Enfield Racial Equality Council – Meeting – 12 th Jult 07 Library users - suggestion book, comments cards, plans on display in the library, Staff fully appraised of the developments to discuss with customers – ongoing Bush Hill Park Primary School – Meeting – May 08 Edmonton County – Student Visit – July '08	Community Library Project Officer Tel: 020 8379 4054 pam.tuttiatt@enfield.gov.uk	BIG Lottery Communities Library fund (LB Enfield) bid Key Decision – Bush Hill Park Library (acceptance of funds)

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*KD 2750 To seek permission to tender for the refurbishment of Formont for people with learning difficulties and high complex needs.	Cabinet Member for Adult Social Services, Director of Health & Adult Social Care	Not before 1st Dec 2008	Part 1	All Wards	Neighbours - Information leaflet, Open event to view plans and raise any issues - Oct 08 to Dec 08 Staff - Away days, team meetings, team briefings - Jan 08 to Ongoing Service users - Via service user representative on project group – Nov 08 to June 2010, Regular meetings with staff – Jan 08 to March 2011 Carers - Learning Difficulties Focus Group (meets six weekly), Learning Difficulties Partnership Board (meets quarterly), Carers and Parents of Enfield (CAPE), Parent / Carer coffee mornings (first Friday of the month) Newsletter – Jan 08 to Ongoing	Community Service Manager Tel: 020 8379 7877 caroline.mayger@enfield.gov.uk	Valuing People Now: From Progress to Transformation (Dec 2007) Valuing People: A New Strategy for Learning Disability for the 21st Century (March 2001) Community Services Modernisation Strategy (October 2004)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2753 Allocation of Early Years Capital Grant for Quality & Access for all Young Children - £1,548,487 provided by Department for Children Schools & Families	Cabinet Member for Education & Children's Services	Not before 1st Dec 2008	Part 1	All Wards	Private & Voluntary & Independent (PVI) Nurseries within Early Years Partnership - Series of meeting With PVI Consultative Group – July 08 to Ongoing	Childcare Business Development Co-ordinator Tel: 020 8379 3461 peter.chapman@enfield.gov.uk	Report on the proposed allocation of Early Years Capital Grant for Quality & Access for all Young Children Notification letter of Grant Allocation & purpose issued by DCSF
KD 2751 To approve the publication of the Core Strategy Submission Report of the Local Development Framework. This is in order for representations to be made relating to issues of soundness of the document as required by Regulation 27 of the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008.	Local Development Framework Cabinet Sub-Committee	Not before 1st Dec 2008	Part 1	All Wards	As set out in the Statement of Community Involvement - Preparation of the Core Strategy will involve public consultation as set out in the Council's Statement of Community Involvement for the LDF, adopted June 2006, and as amended by the Government's recent reforms to the process of preparing LDFs set out in the Town and Country Planning (Local Development) (England) (Amendment) Regulations 2008 - January 2009 to March 2009	Team Leader - Planning Policy Tel: 020 8379 3881 joanne.woodward@enfield.gov.uk	London Borough of Enfield Local Development Scheme (2007) London Borough of Enfield Statement of Community Involvement (2006) London Borough of Enfield Preferred Options Report for LDF Core Strategy (2008)

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<p>KD 2758 Building Schools for the Future (BSF), Enfield. The appointment of external advisors for: Legal, Finance, Technical & ICT</p> <p>New!</p>	<p>Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>All Wards</p>		<p>BSF Projects and Communications Tel: 020 8379 3304 caroline.baker@enfield.gov.uk, BSF Strategy Manager Tel: 020 8379 3304 bridget.evans@enfield.gov.uk</p>	<p>Strategy for Change, Part 1</p>
<p>KD 2761 To award the contract following the tendering process for the provision of mobility assessments as part of the Concessionary Travel Service.</p> <p>The contract period will be from January 2009 to January 2011, with the option of 1 year plus 1 year extension(s) subject to the agreement of both parties, review of the marketplace/supply base for concessionary travel and in consultation with the Council's Corporate Procurement Department.</p> <p>New!</p>	<p>Chief Executive</p>	<p>Not before 1st Dec 2008</p>	<p>Part 2 Para 3</p>	<p>All Wards</p>	<p>Members - Briefing note produced by K Robertson – Aug 08 Enfield Disability Association & Age Concern - Meeting to consult on proposed plans – Dec 08 Service users - Pilot of the mobility assessments to obtain feedback from users of the service – Dec 07 to March 08</p>	<p>Tel: 020 8379 6525 tracey.chamberlain@enfield.gov.uk, Team Manager Customer Services Centre Tel: 020 8379 6660 andy.rollock@enfield.gov.uk</p>	<p>LBE Mobility Assessment Services Report April 08</p> <p>Report to CMB 10.6.08</p> <p>CMB minutes 10.6.08</p> <p>Equalities Impact Assessment</p>

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<p>KD 2763 BOROUGH CAPITAL PROGRAMME 2008/09 Highway Maintenance and Related Schemes: Update on the programmes of work and reallocation of approved budget to alternative schemes due to reprogramming of some schemes within the Capital Programme.</p> <p>New!</p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Highway Services/ Traffic and Transportation Services/ Legal Services/ Financial Services/ Democratic Services - Internal. Comments sought on draft report – 1/11/08 to 14/11/08</p>	<p>Section manager Tel: 020 8379 3182 ray.bradley@enfield.gov.uk</p>	<p>Highway Maintenance Plan. Approved by full Council on 22nd February 2006.</p> <p>Borough Capital Programme 2008/09 - Highway Maintenance and Related Schemes: Programmes of Work. Approved by Cabinet Member for Environment and Street Scene on the 10th May 2007.</p>
<p>KD 2766 Approval to the tender to provide a play centre at Florence Hayes Recreation Ground</p> <p>New!</p>	<p>Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1/2 Para 8</p>	<p>Upper Edmonton</p>	<p>Play Centre Service - Project Development – 2007 to 2008 Planning Consultation - Letters to 352 residents. – Aug 08 to Sept 08 Big Lottery Fund - Approval to tender documentation – ongoing Department for Children, Schools & Families - Submission of project for Pathfinder funding contribution - ongoing</p>	<p>Education Building & Development Officer Tel: 020 8379 3136 john.west@enfield.gov.uk</p>	<p>Big Lottery Fund Grant Officer</p>

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KD 2767 Approval to the Fire Prevention Programme 2009/10 New!	Cabinet Member for Education & Children's Services, Director of Education, Children's Services & Leisure	Not before 1st Dec 2008	Part 1	Cockfosters; Enfield Lock; Highlands; Jubilee; Lower Edmonton ; Town; Turkey Street;		Service Manager Tel: 020 8379 3399 peter.dyster@enfield.gov.uk	Reports and Notices from London Fire and Emergency Planning Authority
KD 2768 Appointment of external legal support during the re-tender process Re-Tender of the Council's IT Contract. The existing contract with Serco expires on 31 st March 2010. Award of the new contract (s) is planned for December 2009 New!	Director of Finance & Corporate Resources Cabinet	Not before 1st Dec 2008 Not before 2nd Feb 2009	Part 1/2 Para 3	Does Not Apply	IT Contract Re-Tender Project Board (Incorporating Key User Stakeholder Group) - Project Board Meetings – Nov 08 to April 10 Council Management Board (CMB), Best Value Committee & Members Panel - Consultation / Progress Updates – Dec 08 to April 10	ICT Service Delivery & Development Manager Tel: 020 8379 4917 dean.francis@enfield.gov.uk	None.

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<p>KD 2769 To sign a contract with the London Development Agency in order to draw down the funding from a successful European Social Fund application to provide training and support to unemployed tenants of Registered Social Landlords.</p> <p>New!</p>	<p>Cabinet Member for Education & Children's Services</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>Edmonton Green; Upper Edmonton ; Ponders End; Enfield Highway;</p>	<p>Delivery Partners (Orion Pax and Prodiverse) & RSLs (Enfield Homes, London and Quadrant Housing) - Requested comments on application - 18/12/07 to 4/1/08.</p>	<p>Service Manager Tel: 020 8379 3557 ben.charles@enfield.gov.uk</p>	<p>LDA Application, Marching On.</p>
<p>KD 2779 Refurbishment of Palace Gardens multi-storey car park and standardisation of charges in this car park</p> <p>New!</p>	<p>Cabinet Member for Environment and Street Scene</p>	<p>Not before 1st Dec 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Statutory and Informal Consultation</p>	<p>Head of Parking Services Tel: 020 8379 6402 elena.dellafiora@enfield.gov.uk</p>	<p>Permit report</p>

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<p>KD 2781 The current T-Mobile contract was let for period of 24 months and expires February 2009. The decision required to award contract following mini-competition via OGC Catalist pre-tendered framework agreement.</p> <p>New!</p>	Director of Finance & Corporate Resources	Not before 1st Dec 2008	Part 1	Does Not Apply	Office of Government Commerce - Consultation Meetings - Nov 08 to Dec 08	Infrastructure Delivery Manager Tel: 020 8379 3039 tim.kidd@enfield.gov.uk	None.
<p>KD 2784 Restructuring of the Internal Audit & Risk Management Teams</p> <p>New!</p>	Director of Finance & Corporate Resources	Not before 1st Dec 2008	Part 1	Does Not Apply		Assistant Director - Corporate Governance Tel: 020 8379 4094 john.austin@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2709 To agree the Council Housing Business Plan 2009-2014	Cabinet	17 Dec 2008	Part 1	All Wards	Tenants & Leaseholders - Enfield Homes Magazine - 22 nd Sept Residents - Press release/Enfield Council's website - 22 nd Sept FECA - Presentation - TBA Housing Scrutiny - Presentation - May 2007 Council tenants, leaseholders & temporary accommodation - Postal survey - Dec 06 Western & Eastern tenants & leaseholders – Presentation - March 2007 Edmonton tenants & leaseholders - Edmonton District Community Housing Partnership - March 2007 Tenants & leaseholders - Housing News Magazine - March 2007	Housing Policy Officer maria.jennings@enfield.gov.uk	Council Housing Business Plan 2009-2014 Pre Equality Impact Assessment

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2730 Architectural Services – Proposed outsourcing	Cabinet	17 Dec 2008	Part 2 Para 3	All Wards	Service Groups & users – Meetings - October 2007 to December 2007 Staff - Meetings and briefings – October 2007 to Ongoing	Assistant Director - Property Tel: 020 8379 4100 roy.gregory@enfield.gov.uk	IPF Report Review of Property Services December 2007 IPF Report Architectural Services Options for the future May 2008 IPF Architectural Services Options for the future May 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2752 Authority to commence the tender process for the award of contract to design and build a dual registered nursing home on the Elizabeth House site and approval to release funds for this.</p>	<p>Cabinet</p>	<p>17 Dec 2008</p>	<p>Part 1</p>	<p>All Wards</p>	<p>Staff - Workshops, team briefings Service Users/Carers/Residents - Workshops & Consultation events at the residential homes</p>	<p>Head of Service - Older People Services Tel: 020 8379 8031 steve.tall@enfield.gov.uk</p>	<p>Modernising Cognitive Impairment Services for Older People – Needs Analysis</p> <p>Delegated Authority Report (Cabinet) no. 197 – 18th January 2007</p> <p>Alzheimer’s Society Report Dementia UK 2007</p> <p>Delegated Authority Report (Cabinet) no. 106 – 10th October 2007</p> <p>Council report 7th November 2007 – ‘Report on the Outcome of a Consultation on the Future of Council-Owned Residential Care for Older People’</p> <p>Delegated Authority Report (Cabinet) no 234 – 5th March 2008</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2756 Conservation Area Review Phase III. To approve for public consultation amended boundaries to 10 of the existing conservation areas and revised Character Appraisals and management proposals.</p> <p>New!</p>	Cabinet	17 Dec 2008	Part 1	Edmonton Green; Haselbury ; Upper Edmonton ; Enfield Lock; Chase; Town; Southbury ; Ponders End; Southgate Green;	<p>Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09</p> <p>2008</p> <p>Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09</p>	<p>Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>Conservation Area Management Proposals, approved 17 January 2007</p> <p>Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas</p> <p>Draft revised Character Appraisals and Management Proposals for each of the above</p>
<p>KD 2762 Swimming in the Borough</p> <p>This report sets out the proposal to transfer the Councils Swimming Programme to the leisure centre operator Enfield Leisure Centre Ltd (ELCL). The Governments Free Swimming programme commences April 2009 and it is proposed that Councils Programme should be run by ELCL. Allowing the ELCL to make the most of the efficiencies that can be gained.</p> <p>New!</p>	Cabinet	17 Dec 2008	Part 1	All Wards		<p>Leisure and Culture Manager simon.gardner@enfield.gov.uk</p>	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2764 Approval to award interim contract for an integrated care and support service at the Skinners Court Extracare Scheme New!	Cabinet	17 Dec 2008	Part 2 Para 3	Does Not Apply		Acting Procurement Manager Tel: 020 8379 3961 michael.sprosson@enfield.gov.uk	None.
KD 2736 To set the Council Tax base for 09/10	Audit Committee	Not before 1st Jan 2009	Part 1	All Wards		Head of Collection Services Tel: 020 8379 4778 geoff.waterton@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2746 To award contracts to training organisations who could be 'called off' from a framework by the Development and Training team during the time period (three plus one years)</p>	<p>Cabinet Member for Adult Social Services, Director of Health & Adult Social Care</p>	<p>Not before 1st Jan 2009</p>	<p>Part 2 Para 3</p>	<p>All Wards</p>	<p>Care Managers & Reps - Setting up a tender evaluation group that has representatives from all Care Groups across Health & Adult Social Care and the Primary Care Trust - The tender evaluation group will evaluate the submitted Pre-Qualification Questionnaire (PQQ's) to shortlist organisations that will be invited to tender to be a training provider under the framework agreement This group will then evaluate the full tender responses, shortlist and recommend organisations that</p>	<p>Head of Strategy, Performance and Policy margaret.ryder@enfield.gov.uk</p>	<p>DAR - Stage One Waiver - interim arrangement used prior to set up of framework agreement Training plan 2008 / 9</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2760 Alterations to the Mobile Library Timetable New!	Cabinet Member for Leisure, Culture, Olympics 2012 & Voluntary Sector	Not before 1st Jan 2009	Part 1	All Wards	Headteachers - Telephone and meetings – Jan 08 to Oct 08 Mobile Library users - Discussion during regular visits - Jan 08 to Oct 08 Old People's Homes & Sheltered Accommodation - Telephone, meetings and during regular visits – Jan 08 to Oct 08 Library Staff, including Community Services Unit and Mobile Library staff – Team Meetings – Jan 08 to Oct 08	Head of Libraries and Museums julie.gibson@enfield.gov.uk	None.
*KD 2309 Award of contract for Minicab and Taxi Services, to commence 1st September 2008. This will structure the use and acquisition of cabs throughout the Council. The principal (managing) client will be Transport Operations, which already manages the largest requirement for Special Educational Needs children.	Cabinet	21 Jan 2009	Part 2 para 3	All Wards	Departmental client officers (SEN, SS, CEx). All Enfield (Staff Matters). Staff. Finance officers - Correspondence; contribution to specification; meetings; participation on evaluation panels – June 2007 – September 2007, and continuing.	Service Manager Tel: 020 8379 3365 lynn.brana@enfield.gov.uk	Tender Specification PQQ documents and returns (November 2007) Tender Issue Documents Tender returns and evaluation papers (Dec 2007/January 2008)

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2716 Building Schools for the Future (BSF), Enfield Strategy for Change (SfC), Part 1	Cabinet	21 Jan 2009	Part 1	Bowes	Headteachers, governors, LBE officers, children and young people, Voluntary and Community Sector, key stakeholders and partners (eg, Police, PCT), Unions, ESP, (inc. TAGs and SDGs), other key Forums - Electronic (via e-mail, websites) and hard copies in specific cases - January 2008 to June 2008	BSF Projects and Communications Tel: 020 8379 3304 caroline.baker@enfield.gov.uk, BSF Strategy Manager Tel: 020 8379 3304 bridget.evans@enfield.gov.uk	Strategy for Change, January 2008 Readiness to Deliver, April 2008

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2729 Approval of an Indicative Five Year Housing Stock Investment Programme	Cabinet	21 Jan 2009	Part 1	All Wards	<p>Asset Management Executive./ Enfield Homes Board - Briefing papers – Commenced to March 2009 – programme out turn</p> <p>Residents and associated stakeholders - Community Housing Partnerships, Community Festivals, Housing News, Resident Conferences, Leaseholders statutory measures. Website updates. Post contract project specific consultation for individual packages of work via Steering Groups and direct resident consultation, including post works reviews to inform future years programmes – Commenced to March 2009 – programme out turn</p>	<p>Project Manager Tel: 020 8379 4319 paul.dawson@enfield.gov.uk</p>	<p>Project Management Files</p> <p>Finance Files</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2739 November 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of November 2008 and actions needed in order to remain within the approved budget.	Cabinet	21 Jan 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
KD 2770 Doing it your way, A Strategy on meeting the needs of People with Physical Disabilities. 2009-2012 New!	Director of Health & Adult Social Care	Not before 21st Jan 2009	Part 1	All Wards		Assistant Team Manager - Adult Disability Services Tel: 020 8379 8087 matt.white@enfield.gov.uk	Cabinet report

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2780 The Future of Leisure Services in the Borough This paper will propose a way forward for the built leisure facilities in the Borough with a view to their on going management and the current operating situation. New!	Cabinet	21 Jan 2009	Part 1	All Wards		Leisure and Culture Manager simon.gardner@enfield.gov.uk	None.
KD 2783 "Getting Personal" and "A Future for all" outline our joint commissioning intentions for older people and older people with mental health problems. New!	Cabinet	21 Jan 2009	Part 1	All Wards		Commissioning Manager - Older People	Cabinet Report
*KD 2204 Review of the Council's existing housing allocations policy	Director of Health & Adult Social Care	Not before 2nd Feb 2009	Part 1	All Wards	Members – Housing Scrutiny Panel and workshop events Health & Adult Social Care Clients – Partnership Boards FECA – Landlord Services Consultation mechanisms	Assistant Director, Community Housing Services Tel: 020 8379 4465 sally.mcternan@enfield.gov.uk	Community Housing Services Service Centre Plan Housing Scrutiny Panel Minutes

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2660 To approve the tendering out of the CCTV, enforcement and alarm monitoring, and security contracted staffing of civic buildings in accordance with LBE contract procedures, conducted in partnership with LBE Procurement and legal departments.</p> <p>Both contracts are due to expire in 2008. This is a joint tendering exercise between the CCTV Centre and Facilities Management. The contract will be open to other London Borough's that require the same services.</p>	<p>Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety</p>	<p>Not before 2nd Feb 2009</p>	<p>Part 1</p>	<p>All Wards</p>		<p>Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk</p>	<p>None.</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
*KD 2661 To approve the appointment of the successful tenderer(s) for the contract (KD 2660) which will be subject to a future report for a three plus two contract term, the contract will be in the format as approved by the Borough Solicitor and drawn up by legal services	Cabinet Member for Finance & Resources, Cabinet Member for Housing & Community Safety	Not before 2nd Feb 2009	Part 1	All Wards		Enfield Public Safety Centre Manager Tel: 020 8379 8888 alan.je.gardner@enfield.gov.uk	None.
*KD 2645 To award a contract for a Framework for Inclusive Adaptations on behalf of Enfield Council for the period 1st Oct 08 – 30th Sept 2011 (With Option for an additional 1 year extension)	Cabinet	11 Feb 2009	Part 1	All Wards		peter.fiddeman@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>*KD 2747 To approve a corporate policy framework for setting fees and charges that links the Council's overall approach to charging to its corporate objectives.</p> <p>New!</p>	Cabinet	11 Feb 2009	Part 1	All Wards	<p>Directors, Assistant Directors and Service Managers - E-Mail, meetings and presentation at CMB - July 2008 - September 2008</p> <p>Legal - E-Mail - August 2008</p>	<p>Assistant Director - Finance & Corporate Resources Tel: 020 8379 4732 hitesh.jolapura@enfield.gov.uk</p>	<p>Report to Council 28th February 2008 – 2008/09 Budget and Medium Term Financial Plan</p> <p>Local Government Act 2003</p> <p>'Positively Charged' – Report of Audit Commission Feb. 2008</p>
<p>KD 2757 Conservation Area Review Phase III Following public consultation, to redesignate with revised boundaries 10 of the existing conservation areas and approve revised Character Appraisals and management proposals.</p> <p>New!</p>	Cabinet	11 Feb 2009	Part 1	<p>Edmonton Green; Upper Edmonton ; Haselbury ; Enfield Lock; Chase; Town; Southgate ; Ponders End; Southgate Green;</p>	<p>Conservation Advisory Committee - Draft documents submitted to Members and member organisation for comment – 17/12/08 to 7/1/09 2008</p> <p>Planning Committee - Draft documents submitted to Members of the Committee for comment - 17/12/08 to 7/1/09</p>	<p>Team Leader - Conservation Tel: 020 8379 3865 mike.brown@enfield.gov.uk</p>	<p>Conservation Area Management Proposals, approved 17 January 2007</p> <p>Report of The Paul Drury Partnership on proposed revised boundaries for 10 of the existing conservation areas</p> <p>Draft revised Character Appraisals and Management Proposals for each of the above</p>

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part ½ and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
KD 2759 Budget 2009/10 and Medium Term Financial Plan New!	Cabinet Council	11 Feb 2009 25 Feb 2009	Part 1	All Wards	Public - Budget Consultation – Nov 08 to Dec 08 Voluntary organisations - Budget Consultation - Nov 08 to Dec 08	Assistant Director - Finance & Corporate Resources Tel: 020 8379 4732 hitesh.jolapura@enfield.gov.uk	None.
KD 2765 Housing Revenue Account Estimates 2009/10 and Medium Term Financial Plan (Rent Setting-HRA) New!	Cabinet Council	11 Feb 2009 25 Feb 2009	Part 1	All Wards	Public, Voluntary organisations - Budget Consultation – Nov 08 to Dec 08	Head of Housing Finance fiona.peacock@enfield.gov.uk	None.
KD 2776 Capital Monitoring & Prudential Indicator Report third quarter.Approval of the capital monitoring position at the end of December 2008 and actions needed in order to remain within the approved budget. New!	Cabinet	4 Mar 2009	Part 1	All Wards		Capital Accountant Tel: 020 8379 4726 eddie.beaton@enfield.gov.uk	Monitoring returns from service groups and supporting working papers

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2777 December 2008 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of December 2008 and actions needed in order to remain within the approved budget.</p> <p>New!</p>	Cabinet	4 Mar 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers.
<p>KD 2775 Consideration of phase 3 of the Compulsory Purchase Order programme in respect of empty properties and the making of further CPOs</p> <p>New!</p>	Cabinet Council	25 Mar 2009 1 Apr 2009	Part 1	All Wards		Head of Private Sector Housing Standards Tel: 020 8379 3723 david.legg@enfield.gov.uk	None.

Proposed Key Decision	Decision Maker	Date Decision expected to be taken	Part 1/2 and reason	Ward/s Affected	Consultation - Who / When	Contact Officer Details	Background Papers
<p>KD 2778 January 2009 Revenue Monitoring Report. Approval of the revenue monitoring position at the end of January 2009 and actions needed in order to remain within the approved budget.</p> <p>New!</p>	Cabinet	25 Mar 2009	Part 1	All Wards		Head of Finance - Resources/SSU Tel: 020 8379 4630 graham.dixon@enfield.gov.uk	Monthly monitoring returns from service groups and supporting working papers